Optional Practical Training Application Packet Checklist
(17-Month STEM Extension)

1. Complete Form I-765 (use code (c) (3) (C) for item #16)

   (The employer’s E-Verify number will need to be listed on the form; a student is not eligible for the STEM extension if the employer is not registered with the E-Verify system)

2. Include two identical passport-style photos

3. Enclose a personal check, or money order made payable to “U.S. Department of Homeland Security” for the amount of $380. Cash or bank checks are not accepted by the USCIS.

4. The following is a checklist of all documents that should be included when applying for a 17-month STEM extension:

   □ Two passport style photographs (2”x 2”)
   □ Check or money order for $380 made payable to “U.S. Department of Homeland Security”
   □ Completed Form I-765 (www.uscis.gov)
   □ Photocopy of passport data page
   □ Photocopy of visa stamp in passport
   □ Photocopies of front and back of I-94 arrival/departure card
   □ Photocopy of transcript or diploma that indicates field of study and level of degree
   □ Photocopy of Form I-20 that has been designated for a STEM extension of OPT by the International Student Advisor/Designated School Official.

The application packet should be mailed to the USCIS Service Center with jurisdiction over your current place of residence. Please see Form I-765 instructions for proper mailing instructions and addresses.